

VERIFICATION OF THE VALIDITY OF THE ACCOUNT USED

TO: _____
Finance

The University Corporation, San Francisco State, in accordance with best practices, is verifying the validity of the account used. The review would assist the Corporation in documenting and reinforcing the understanding with the vendor regarding the account number used for payment.

In view of the above, please fill in the attached and return directly to the University Corporation, San Francisco State.

Leonardo S. Valle

the University Corporation, San Francisco State
1600 Holloway Ave., San Francisco, CA
USA 94160-0160

VERIFICATION OF THE VALIDITY OF THE ACCOUNT USED (Please type or print):

(Account Name Used) _____

Default Information

Beneficiary Bank Information

Bank ID _____

Bank Country _____

Beneficiary Bank Information

Beneficiary Bank Information

Account Name: _____

Bank Name _____

Account Number: _____

Address 1 _____

Address 1 _____

Address 2 _____

Address 2 _____

Address 3 _____

Address 3 _____

Intermediary Information

Bank Name _____

Bank ID _____

Address 1 _____

Address 2 _____

Address 3 _____

The University Corporation, San Francisco State, in accordance with best practices, is verifying the validity of the account used. The review would assist the Corporation in documenting and reinforcing the understanding with the vendor regarding the account number used for payments.

By: _____

Authorized Representative/Signature Authority

Printed Name and Title

Date

OFFICE USE ONLY

Request tale by: _____	Manager's Signature: _____
Fee waived (yes/no) _____	Time: _____ am / pm
Date received in Accounting: _____	Date: _____
Transmitted by: _____	Time: _____
Wire #: _____	Date: _____
(If applicable) Return Date: _____	Time: _____
Reason for return: _____	
Notified By: _____	